

Soka University Undergraduate Non-Degree Program Admission Guidelines For April/September 2027 Entry

About Non-Degree Program

The Undergraduate Non-Degree Program accepts international students who intend to take Japanese language courses and, specialized courses and general education courses offered in Japanese or English at Soka University.

1. ENROLLMENT

Entrance: April or September

Duration: 1 or 2 semesters

* Soka University uses a two-semester year with a spring semester (April 1 to July 31) and fall semester (September 15 to January 31). Students cannot be enrolled in the Undergraduate Non-Degree Program for more than two semesters.

2. ADMISSION CAPACITY

Admission in April: 40 students Admission in September: 40 students

*The number of students admitted may be less than the numbers stated above.

3. APPLICATION PERIOD

Application period: October 20 (Tue) to November 15, 2026 (Sun) for enrollment in April 2027 ※Japan time

Notice of results: December 4, 2026 (Fri)

Application period: April 20 (Tue) to May 15, 2027 (Sat) for enrollment in September 2027 ※Japan time

Notice of results: May 27, 2027 (Thu)

4. SELECTION PROCESS

Selection is made through document screening.

*Within the screening process, applicants who meet the admissions criteria based on comprehensive evaluation of the submitted documents will be granted admission if the number of applicants does not exceed the capacity.

*If needed, online interview will be conducted.

5. ELIGIBILITY

1. An applicant who is or was enrolled in a higher-education institution, such as a university, junior college, or vocational school, outside of Japan.
2. An applicant who gets accepted and enrolls in the university, in principle, must reside in the dormitory and leaving the dormitory early is not permitted. Dormitory fees must be paid in advance at the time of enrollment procedures.

* Notes

1. An applicant who was enrolled in the Undergraduate Non-Degree Program at Soka University within the past two years is not eligible for the Undergraduate Non-Degree Program.
2. An applicant who is currently enrolled in the Undergraduate Non-Degree Program is not eligible to apply for the Bekka Preparatory Japanese Language Program.
3. An applicant who has studied Japanese language at a Japanese language school located in Japan for at least one year by the time of application is not eligible to select the (1) Japanese language course (course for studying the Japanese language) in section “7. Courses.”

6. APPLICATION REQUIREMENTS

In addition to section 5. “Eligibility” above, an applicant must also satisfy the following requirements.

- (1) For applicants to Japanese language course (course for studying the Japanese language)

Please submit one of the following:

- Japanese language proficiency equivalent to level A1 of the “Common Japanese Framework of Reference for Languages” (e.g., JLPT N5 or above)

Applicants must submit a Certificate of Results or a Score Report for one of the following

examinations:

JLPT、BJT、J.TEST、NAT-TEST、STBJ、TOPJ、J-cert、JLCT、PJC Bridge、JPT、JOT、S-JEP (formerly known as JPET)

*For specific score details, please refer to the website below.

https://www.moj.go.jp/isa/applications/resources/nyuukokukanri07_00159.html

- Document certifying Japanese language proficiency issued by the school that the applicant is currently enrolled in or has most-recently graduated from

(2) For applicants to Undergraduate course in which lectures will be given in Japanese (Japanese medium)

Please submit one of the following:

- JLPT (Japanese Language Proficiency Test) Certificate of Result and Scores of N2 or above
- JPT (Japanese Proficiency Test) score report of 600 or above

(3) For applicants to Undergraduate course in which lectures will be given in English (English medium)

Please submit one of the following:

- Score Report of TOEFL-iBT 4.0 or above (old scale: TOEFL-iBT 70 or above)
- Test Report Form of IELTS Academic 6.0 or above
- Duolingo 105 or above
- Score certificate from a similar English proficiency test that is equivalent to CEFR B2 or higher

※TOEIC or IELTS General Training score reports will not be acceptable.

※All certificates of language proficiency must be from examinations taken in principle within two years prior to the application deadline.

※Applicants who have received school education in English up to high school in Australia, Canada, Ireland, New Zealand, United Kingdom, or United States are asked to submit a document that proves such education (academic transcript or other documents that indicate the language used).

※Applicants who have received school education in English up to high school in countries other than those listed above are not eligible under this criterion, and therefore they must submit an English proficiency test score report.

7. COURSES

Non-Degree Program students can enroll in the following undergraduate courses at Soka University. Regarding the courses in (1) and (2) below, students will take a level-classification test conducted after enrolling and will be assigned to classes in which they will aim to pass each level, from N1 to N5. Please ensure that you choose the course that best suits your level from the course list. As for the latest information will be provided after enrollment.

- (1) Japanese language course (course for studying the Japanese language)
<https://www.soka.ac.jp/en/academics/japan-studies-center/non-degree/japanese-courses>
- (2) Undergraduate course in which lectures will be given in Japanese (Japanese medium)
<https://www.soka.ac.jp/en/academics/japan-studies-center/non-degree/undergrad-courses>
- (3) Undergraduate course in which lectures will be given in English (English medium)
<https://www.soka.ac.jp/en/academics/japan-studies-center/non-degree/undergrad-courses>

8. REQUIRED DOCUMENTS


(1) WEB application system

Please access the following pages for application:

Japanese:	https://soka.campus-p.jp/ja/
English:	https://soka.campus-p.jp/en/
Chinese:	https://soka.campus-p.jp/ch/
Korean:	https://soka.campus-p.jp/kr/

※ Upload the required documents to the web application system and mail them to the designated address (see P.4).

(2) List of Required Documents

No.	Required Documents	Details	Form
1.	Application Form		Online application
2.	Statement of Purpose and Study Plan	Write the “Statement of Purpose and Study Plan” about learning at Soka University in around 1000 characters in Japanese (around 500 words in English).	Online application
3.	Photograph	 <p>4cm</p> <p>3cm</p> <p>Upload a headshot (4cm x 3 cm) taken within the last three months. Note: - No hat, no glasses, plain background - Submit 2 headshots in addition to what has been uploaded via online application. - Write the applicant’s name in alphabet on the back of the photograph.</p>	Mail 2 originals
4.	Recommendation Letter	<p>The letter should be written by an instructor or the principal of the university, junior college, or vocational school at which the applicant is currently enrolled or has most-recently graduated from (any format is acceptable). No letters of recommendation without the name of the recommender (person who filled out the form), date of preparation, school stamp, or letters of recommendation completed by a person not affiliated to an institution of higher learning will be accepted.</p>	Any format Must be officially sealed and sent with other documents
5.	Certificate of Enrollment or Graduation	<p>If the applicant is currently enrolled in a university, junior college, or vocational school, submit the certificate of enrollment. If the applicant has graduated from a university, junior college, or vocational school, please submit a notarized copy of the graduation certificate or diploma of the most recent level of instruction. If the applicant graduated from a vocational school, in addition to the graduation certificate, please submit a copy of the license or certificate of the qualification acquired. * Applicants from China must include a copy of their diploma.</p>	Mail the copy after uploading its scanned copy to the web application system
6.	Academic Transcript	Submit the transcript for the currently enrolled-in or the last university, junior college, or vocational school attended. If the applicant left the university, etc., before graduating, or if the applicant is currently enrolled in the university, etc., (including leave of absence), please also submit a document evidencing the enrollment period (including a certificate of leaving the school or a certificate of leave of absence) and the academic transcript.	Mail the copy after uploading its scanned copy to the web application system
7.	Certificate of Language Proficiency	Submit a copy of officially issued certificate. (Refer to section 6. “Application Requirements” for details)	Mail the copy after uploading its scanned copy to the web application system
8.	Application Fee	Make an online credit card payment of 20,000 JPY when submitting the online application. (Refer to section 9. “Application Fee” for details)	—

9.	Statement of Financial Eligibility (Designated format) and balance statement	<p>*Submit both the “Statement of Financial Eligibility” and the “bank account balance statement.”</p> <p>The “bank account balance statement” must be issued by a bank confirming the following amounts:</p> <p style="padding-left: 40px;">750,000 JPY or more if the applicant is for 1 semester</p> <p style="padding-left: 40px;">1,500,000 JPY or more if the applicant is for 2 semesters</p> <p>The balance statement must be of the applicant or of the applicant’s relatives.</p> <p>If the account is the relatives’, additionally submit a proof of relationship.</p>	<p>Format is available on the website</p> <p>* Mail the copy after uploading its scanned copy to the web application system</p>
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(3) Important Notes Regarding Application Document Submission

1. Carefully read the “List of Required Documents” in the table before applying. If there is an error in the application documents or if not all application documents are submitted, the application will not be accepted. The university will not contact you regarding any errors in the submitted documents.
2. Documents are accepted only in Japanese or English. Attach a translation if the documents are in any other languages than in Japanese or English.
3. Send the copy when the original is not required. In any case, the submitted documents are not returned. AND after you enroll in, bring the original documents to the International Affairs Office Admissions Section, they are screened for authenticity. In case of fraud, enrollment is canceled.
4. If there is a falsification, false statement, plagiarism, etc., in the documents, materials, or information submitted to Soka University at the time of application, such shall be deemed to be a wrongful act, and the results of all entrance examinations at Soka University for the relevant year will be invalid. In that case, the submitted documents, materials, and admission fees will not be returned.
5. After uploading the set of application forms to the WEB application system, send them by simple registered mail or using an international courier service to designated address within the application period. In case you miss one of these, your application will not be considered as completed. Also, you may confirm the delivery of the documents on “My Page” of the WEB application system.
6. No application documents delivered after the application deadline will be accepted for any reason. Even in the event of non-delivery or delayed delivery caused by trouble at the postal service or courier service, the University shall take no responsibility.
7. Soka University will not accept any application documents submitted in person.
8. Soka University International Affairs Office Admissions Section may contact you through the WEB application system, in the “Contact Us” tab. Messages may also be sent from Soka University’s email address no-reply@soka.campus-p.jp so please adjust your settings and register it as a receiver domain.

MAILING ADDRESS FOR APPLICATION DOCUMENTS:

3-15-10, Seta, Setagaya-ku, Tokyo 158-0095 Japan
ACCESS PROGRESS CO., LTD.
Soka University International Students Admission Application Documents Reception Desk
TEL: 03-5797-5450

9. APPLICATION FEE

Application Fee Payment Method

Application Fee: 20,000 JPY

* When applying through the WEB Application system, please proceed with the Application Fee payment via credit card.

* The name on the credit card used for payment may be a person other than the applicant. However, it is necessary to enter the applicant’s information in the “applicant information” section even when a proxy performs the procedure.

* If the payment of the fee cannot be confirmed within the application period or the credit card settlement is cancelled after payment is made, the eligibility of the individual to apply may be withdrawn.

* If the payment via credit card does not go through due to technical difficulties, bank transfer is allowed (its fees would be borne by the applicant). If an applicant wishes to make a payment by bank transfer, contact the International Affairs Office Admissions Section via the WEB application system.

* Regardless of the reason, the application fee will not be returned.

10. ACADEMIC FEE

	Enrollment for 1 semester	Enrollment for 2 semesters
Admission fee	50,000 JPY	50,000 JPY
Tuition	250,000 JPY	500,000 JPY
Registration fee	10,000 JPY	20,000 JPY
Total	310,000 JPY	570,000 JPY

* Academic fee must be paid in full at the time of enrollment procedures. Installment payments are not permitted, even for a two-semester program.

* The amount is subject to change.

11. INQUIRIES

International Affairs Office Admissions Section

Soka University

1-236 Tangi-machi Hachioji City, Tokyo 192-8577 JAPAN

Telephone: +81-42-691-8230

Fax: +81-42-691-9456

E-mail: welcome@soka.ac.jp

Do not send the application documents to the International Affairs Office.

As for the mailing address, see P.4.